

# REED COLLEGE

## MacLoan Program Application

Please print or type:

Name: \_\_\_\_\_ Date: \_\_\_\_\_

Title: \_\_\_\_\_

Department: \_\_\_\_\_

Items being purchased: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

### LOAN:

Total purchase amount: \$ \_\_\_\_\_

Less 10% deposit: \$ \_\_\_\_\_

Total loan amount: \$ \_\_\_\_\_

### CASH REQUIRED:

Processing fee \$ \_\_\_\_\_  
**(1.5% of total cost)**

10% deposit: \$ \_\_\_\_\_

Total cash: \$ \_\_\_\_\_

I consign to Reed College my final pay, accrued vacation, and any other cash payments owed to me to cover any remaining payments on this loan should my employment end before the amount is paid in full.

I understand I am responsible for any amount which may exceed the value of my final payments and that I must arrange to pay the remaining balance before I leave the College.

I certify that I meet the eligibility requirements for participation in this program and that I have not purchased a Macintosh computer from the College within the past year.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Business Office: \_\_\_\_\_ Date: \_\_\_\_\_

Payroll: \_\_\_\_\_ Date: \_\_\_\_\_

original: Business Office

copy: payroll

copy: employee

RR 03/13